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| **QUALIFICATION SUMMARY** | | |
| Skilled in developing processes and procedures to ensure requirements are fully implemented throughout the organization. With more than 20 years of experience managing multi-million dollar projects, conducting supply chain management, procurement research and data analysis. I have over 20 years’ experience and leadership as military officer, defense contractor, with knowledge to manage the entire life cycle of any product, including acquisition, distribution, internal allocation, delivery, and final disposal of resources. | | |
| **EDUCATION** | | **CERTIFICATIONS/TRAINING** |
| * **Masters of Science**, Applied Data Science, Syracuse University, anticipated graduation Spring 2021 * **Bachelors of Science** Degree in Integrated Supply Chain Management, University of Phoenix, September 2005 – March 2009 | | * PMP, 2018 #2153004 * Demonstrated Senior Logistician (DSL),2014 |
| **SYSTEMS/SOFTWARE/TOOLS USED** | | **CUSTOMERS/AGENCIES SUPPORTED** |
| * BMC Remedy, 2 years * Jira, 1 year 6 months * Tableau 1 year * Microsoft Project 1 year * Microsoft Excel Data Model 3 years * Microsoft Office Suite, 10+ years | | * DOD, 24 years * DISA, 7 months * DHS, 1 year 6 months |
| **EXPERIENCE** | | |
| **Amyx, Inc.**  **DOD/Army G4**  Project Manger  July 2017 – Present | * Project Manager supporting the DOD HQDA G4 Integrated Logistics Support – Maintenance Directorate * Provide project management support for a $4.2M US Army Logistics Maintenance support contract providing logistics Analytics and technical support. Assign resources, monitored staff performance * Ensure that the project team understands all aspects of the Statement of work relating to contract deliverables and responsibilities * Develop Data Model using Microsoft Excel , Tableau, and Access to prepare, process, and submit Strategic Portfolio Analysis Review (SPAR) Workbooks to Action Officers in support of annual Planning and Operational Maintenance (POM) reviews for portfolio’s assigned and assist with other portfolios maintenance as required * Conduct Monthly process improvement techniques as it relates to data mining processes, resulting in a 20% decrease processing in time from client’s data used to develop strategic capability analysis * Advice Department of the Army Action Officers on how to utilize the data extracted from Depot Maintenance Operating Program Systems (DMOPS) using Microsoft analytical tools brief senior executives * Developed dashboards to communicate project progress to the client and corporate stakeholders * Develop a dashboard to assist senior leader across the directorate to generate of strategic facer pages and briefing scripts using Tableau and Excel Data Models * Assisted the Director of Army Program in reviewing monthly / financial quarterly reports, address variations, and provide recommendations. | |
| **DEI, Inc.**  **DISA/JSP**  Project Team Lead  January 2017 – July 2017 | * Project Team Lead supporting Defense Information Systems Agency/ JSP Storage Branch * Provided project support in maintaining Remedy CMDB for Enterprise assets and create Configuration Items (CI's) for over 1000 hardware & software assets * Advised senior managers on asset management policies and procedures in accordance with Department of Defense and US Army regulations to include the FAR & DFARS. * Developed process to reduce database input errors by 60% in the Configuration Management Data Base (CMDB) * Reviewed and analyzed procurement and sustainment cost, maintenance schedule, and performance requirements for IT assets. * Developed spend plans and allocate funding resources in accordance with JSP and DEI requirements * Assisted senior managers in reviewing CMDB quarterly reports, address changes, and provide recommendations. | |
| **ISHPI**  **DHS/CBP**  Senior Logistician/Lead  June 2015 – December 2016 Year) | * Lead Senior Logistician supporting Department of Homeland Security, Customs and Border Protection, U.S. Border Patrol, Tactical Air, Land & Marine Enterprise Communications (TALMEC) Operational Support Division * Provided logistical support in developing the supportability, maintainability, and sustainment for the Land Mobile Radio (LMR) and Broadband system * Developed business case analysis of the Vendor Management Inventory solution to determine its viability in terms of benefits and cost savings over a period of 5 years * As the Project lead update ILSS Maximo project management plan, project documents, and schedule throughout the implementation and testing phases * Developed ILSS Maximo product demonstration and testing for stakeholders and branch directors to achieve senior leader incremental phase approval * Developed technical evaluation of deliverables using systems development life cycle (SDLC) engineering specifications and project schedule for the development of logistics acquisition milestone and requirements | |
| **US Army**  Commission Officer  August 2004 – October 2014 | * Served as an active duty as logistics warrant officer in the US Army Quartermaster Corp * As the Project Manager, led multiple projects with cross-functional teams, synchronizing the demilitarization US equipment to the Government of Iraq * Served as the Project manager to plan and manage the end-to-end logistics for redeployment of 1,000+ personnel, 300+ vehicles, and $100M+ of supplies/equipment from Iraq to Kuwait and the United States. * Advised and Mentored Afghan National Security Force logistics officers on the total cradle-to-grave life cycle logistics support for assigned systems at the National Level * Served as the Contractor Officer Representative (COTR) to oversee multimillion dollar projects throughout Southwest Asia * Provided direct support on property accountability, inventory management, life cycle management * Developed spend plans for mission requirements and allocate funding resources to subordinate organizations to meet their objectives in accordance with higher headquarters funding allocations * Maintained accountability of $ 250 million worth of equipment geographically dispersed between 20 locations throughout continental United States and Overseas * Developed short and long-term project plans for the distribution, maintenance, and life cycle and utilization of vehicles, electronics, and communications equipment worth $50 million * Planned and instructed logistics training to logistics personnel concerning property accountability, inventory, distribution, disposal and recovery | |